

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA CRUZ

SANTA CRUZ BRANCH
 701 Ocean Street
 Santa Cruz, CA 95060



WATSONVILLE BRANCH
 1 Second Street
 Watsonville, CA 95076

REQUEST FOR COURT PROCEEDINGS TO BE TRANSCRIBED

Case No. _____ Case Name: _____

DATE	TIME	DEPARTMENT	JUDGE	COURT REPORTER

Date of Request: _____ Date Transcript Needed: _____ () Notice of Appeal Filed*: _____

Person Requesting Transcript: _____

Address: _____

Telephone: _____ E-mail Address: _____

*See Rule of Court 184(d). In an appeal, it is the appellant's responsibility to file a motion with the trial court for an extension of time to file the transcript.

Note: This form is to be used for a transcript of court proceedings. If the matter was recorded by an electronic monitor, you may request a copy of the audio cassette(s) by using form no. MC 568.

Instructions to Court Reporter: It is your responsibility to contact the requesting party for billing and transcript delivery requirements. If the Court's notes for the requested proceedings are enclosed, return them and a copy of this form signed and dated below to 701 Ocean Street, Room 120, Santa Cruz, CA 95060 as soon as the notes are transcribed.

Date notes returned: _____

By: _____