JOB SEARCH LOG

NAME:	COURT CASE#:
ADDRESS:	DCSS#:
PHONE:	
Month you looked for work:	
Date form due to DCSS:	

- The court has issued an order requiring you to complete this job search log each month or, you have voluntarily agreed to submit this job search log each month
- You must apply for at least 5 jobs per week. Provide the information requested below and sign the bottom of the form.
- Disclose any good faith efforts to find a job.
- Job Search logs must be received by the Department of Child Support Services by the 10th day of each month, unless the court specifies otherwise

Mail your logs to:

P.O. Box 1841
Santa Cruz, CA 95061

- Please save a blank copy of this form as the Department of Child Support Services will not send you a new form each month
- Also, keep a copy of your completed log for your records before sending it to the Department of Child Support Services
- Call the Department of Child Support Services, if you are unable to complete the form at (866) 901 3212.
- If the job search log is court ordered, the Department of Child Support Services may ask the court to find you in *contempt* if you fail to timely submit a job search log. In contempt proceedings, the court may impose a sentence of up to five days in jail or order community service for each month you fail to timely submit a completed job search log.
- If the job search log is a condition of probation, your failure to timely submit the logs may result in revocation of probation and imposition of sentence.

DATE	Name of Employer/ Employment Agency	Position Applied for	Employer web address/ Contact Name & Number	Currently Registered with Search Agency (Provide name of agency)	Result (Interview, callback, etc)

(Family Code Section 4505)

CONTINUE ON REVERSE SIDE JOB SEARCH LOG (Continued from page 1)

DATE	Name of Employer/ Employment Agency	Position Applied For	Employer web address/ Contact Name & Number	Currently Registered with Search Agency (Provide name of agency)	Result (Interview, call back, etc)

I declare under penalty of perjury that the foregoing is true and correct.				
Date signed:	at (city)	, California.		
Signature:	Printed Name:			