# SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA CRUZ

SANTA CRUZ BRANCH 701 Ocean Street, Room 120 Santa Cruz, CA 95060



WATSONVILLE BRANCH 1 Second Street, Room 300 Watsonville, CA 95076

#### **Video Evidence Presentation in the Courtroom**

If you have a video you would like to play as evidence during your trial or evidentiary hearing there are a couple options available.

### 1. Video-Sharing platform

This is the court's preferred method unless you are participating through Zoom from a laptop or computer that will allow you to share your screen.

- The video is uploaded to a video-sharing platform (i.e. YouTube)
- There are tutorials on the internet with direction on how to do this. In your web browser you can conduct a search for example search "how to upload video to YouTube"
- Make sure your video is created as public and not private or no one will be able to view your video.
- Once the video has been uploaded a link to the video shall be submitted as follows:
  - Emailed to all parties and the court prior to the hearing. Make sure to include in the subject line your case number and hearing date.

## Court email addresses by case type:

- Family Law and ALL restraining orders familylawinfo@santacruzcourt.org
- Small Claims smallclaimsinfo@santacruzcourt.org
- Civil, Unlawful Detainers, and Probate <u>civilinfo@santacruzcourt.org</u>

### 2. Screen sharing from a laptop or computer

Screen sharing shall only be done using a laptop or computer, please do not share from a smart phone or tablet as the videos are jumpy and do not display well in the courtroom.

- Make sure to share the video with all parties prior to the court date.
- When you are ready to share your video notify the court and you will be given screen share capabilities.

If you have questions regarding video evidence submission for your upcoming trial or evidentiary hearing please reach out to the appropriate department prior to your hearing. You can contact the correct department using the email addresses listed above.