

ATTORNEY OR PARTY WITHOUT AN ATTORNEY (Name, State Bar number, and address): NAME: ADDRESS: CITY, STATE, ZIP:  TELEPHONE NO: FAX NO. (Optional): EMAIL ADDRESS: ATTORNEY FOR (Name):	<i>FOR COURT USE ONLY</i>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA CRUZ</b> 701 Ocean Street, Room 110 Santa Cruz, CA 95060 Santa Cruz Branch	
PLAINTIFF/PETITIONER: vs. DEFENDANT/RESPONDENT:	
<b>EX PARTE REQUEST AND ORDER TO ADVANCE          CASE MANAGEMENT CONFERENCE</b>	CASE NUMBER:

**INSTRUCTIONS:**

- All general civil ex partes are determined on the papers unless otherwise ordered.
  - Decide what day you would like the court to consider your request.
  - Notify the other party by 10 a.m. the Court Day before.
  - Fill out a declaration regarding notice to the other party. (You may use optional Local Form SUPCV 420)
- Call the calendar clerk by 11 a.m. the Court Day before to be put on the calendar.
  - Provide a copy of your request to the other party no later than 3:00 p.m. the Court Day before.
  - Submit your request along with your declaration of notice to the Court no later than 3:00 p.m. the Court Day before.

Plaintiff  Plaintiff's attorney  Defendant  Defendant's attorney hereby declares:

1. All named defendant(s) in the above-entitled action have either filed responsive pleadings or the case against them has been dismissed, defaulted, or otherwise disposed of, and the case is ready to move forward.

2. I request that the case management conference currently scheduled for (date) \_\_\_\_\_ at (time) \_\_\_\_\_  a.m.  p.m. in Dept \_\_\_\_\_ be advanced for the following reason:  
 \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
 Type or Print Name

\_\_\_\_\_  
 (Signature)

**ORDER**

IT IS SO ORDERED THAT the case management conference be advanced to (date) \_\_\_\_\_ at (time) \_\_\_\_\_  a.m.  p.m. in Dept \_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_  
 Judge of the Superior Court