

ATTORNEY OR PARTY WITHOUT AN ATTORNEY (Name, State Bar number, and address): NAME: ADDRESS: CITY, STATE, ZIP: TELEPHONE NO: FAX NO. (Optional): EMAIL ADDRESS (Optional): ATTORNEY FOR (Name):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA COUNTY OF SANTA CRUZ <input type="checkbox"/> Santa Cruz Branch 701 Ocean Street, Rm 110 Santa Cruz, CA 95060 <input type="checkbox"/> Watsonville Branch 1 Second Street, Rm 300 Watsonville, CA 95076	
PLAINTIFF/PETITIONER:	
DEFENDANT/RESPONDENT:	
DECLARATION REGARDING NOTICE FOR EX PARTE APPLICATION FOR ORDERS	CASE NUMBER:

Notice in civil ex partes proceedings is governed by California Rules of Court 3.1200-3.1207 and Local Rules 2.9.01-2.904.

- You must tell the other party or their attorney about your request by 10 a.m. the court day before you file.
- A copy of your request must be given to the other party or their attorney by 3:00 p.m. the court day before you file your request.

1. I am (specify) ☐ attorney for ☐ plaintiff ☐ defendant

☐ other (specify): _____

2. I informed the other party in this action (list party): _____

that an ex parte request would be considered on (date) _____

a. Person informed (name) _____

b. Date: _____ Time: _____

c. How informed:

1) ☐ By telephone at (number): _____

☐ A voicemail was left at the above number

2) ☐ By fax at (number): _____

3) ☐ By email to (address): _____

4) ☐ By personally informing (name): _____

5) ☐ Other: _____

3. At the time of the notice, I stated that the application for ex parte orders contained requests for the following orders:

PLAINTIFF/PETITIONER:
DEFENDANT/RESPONDENT:

CASE NUMBER:

4. I attempted to find out if the party planned to oppose the ex parte and received the following response: _____

5. ☐ Shorter notice was given because ☐ this is an unlawful detainer case ☐ exceptional circumstances apply. Explanation: _____

6. I served a copy of the ex parte request on:
- a. ☐ plaintiff ☐ plaintiff's attorney ☐ defendant ☐ defendant's attorney
- b. Documents were served on (date): _____ at (time): _____ ☐ a.m. ☐ p.m.
☐ personally at (location): _____
☐ by electronic service:
 ☐ email to (email address): _____
☐ overnight mail or other overnight carrier to (address): _____

☐ Other (specify): _____
7. I did not give notice of the application for the ex parte for the following reason(s):
- a. ☐ Notice of this ex parte application would frustrate the purposes of the order sought herein.
- b. ☐ The applicant would suffer immediate and irreparable harm before the adverse party could be heard in opposition.
- c. ☐ No significant direct burden or inconvenience to the adverse party will likely result from the orders sought herein.
- d. ☐ I made prior reasonable and good faith efforts to notify the adverse party and further efforts to give notice would probably be futile or unduly burdensome.
- e. Explanation for reason checked in items a-d (required): _____

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

Print name: _____

Signature: _____