

# SUPERIOR COURT OF CALIFORNIA

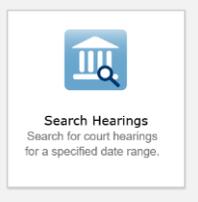
## COUNTY OF SANTA CRUZ



# Department Change Information

If you are trying to appear for a hearing using the Court's remote conferencing platform (Zoom™) and you are unable to connect to the hearing, you should check the courtroom assignment listed on the Court's Internet *Portal* for the courtroom location. Courtroom locations can change, and you'll need to find the new location. Follow these steps:

1. Click the following link to get to *Portal* <https://portal.santacruzcourt.org/portal>
2. Click the *Search Hearings* link



3. Choose from the menu options to define your search. For example, if you are looking for a criminal case, then select *Criminal* as the **Hearing Type** and *Case Number* as the **Search Type**. Then enter the case number as the **Search Criteria** and enter the date for the hearing.

Search Hearings \* Required

**Basic Search Options**

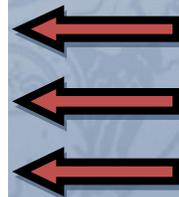
\* Select Location  
All Divisions ▼

\* Select Hearing Types  
Criminal ▼

\* Select Search Types  
Case Number ▼

\* Search by Criteria  
19cr01651

\* Search by Date From 08/19/2020 \* Search by Date To 08/19/2020



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You should get a search result that displays the hearing information for your case.

4. Check the Courtroom column for the new location of the hearing

Hearing Search Results

Hearings for Case Number **19cr01651** between **8/19/2020** and **8/19/2020**

Case Number	Style / Defendant	Case Type	Date / Time	Hearing Type	Judge	Courtroom	Case Category
19CR01651	MendezLopez, Elmer Ernesto	Felony	8/19/2020 9:00 AM	Preliminary Examination - Ongoing	Volkman, Timothy	Santa Cruz Department 5	Criminal

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5. Use the following link to get Remote Appearance Information for the new courtroom.

<https://www.santacruzcourt.org/content/remote-appearance-0>

6. Locate and select the department from the list and click the Zoom link under *Remote Appearance Information* to connect to the courtroom.

Department 4 +

Department 5 -

Case Types	Remote Appearance Information
Civil, Case Management, CEQA, Class Action, Unlawful Detainers, Ex Partes, LPS, Judicial Mediations, Master Calendar, & Appeals	<a href="https://santacruzcourt.org.zoomgov.com/j/1615592790">https://santacruzcourt.org.zoomgov.com/j/1615592790</a> Dial: 1 (669) 216-1590 Meeting ID: 161 559 2790

