

ATTORNEY OR PARTY WITHOUT AN ATTORNEY (Name, State Bar number, and address): NAME: ADDRESS: CITY, STATE, ZIP: TELEPHONE NO: FAX NO. (Optional): EMAIL ADDRESS (Optional): ATTORNEY FOR (Name):	<i>FOR COURT USE ONLY</i>
SUPERIOR COURT OF CALIFORNIA COUNTY OF SANTA CRUZ <input type="checkbox"/> Santa Cruz Branch <input type="checkbox"/> Watsonville Branch 701 Ocean Street 1 Second Street Santa Cruz, CA 95060 Watsonville, CA 95076	
PLAINTIFF/PETITIONER: v. DEFENDANT/RESPONDENT:	
DECLARATION OF DUE DILIGENCE	CASE NUMBER:

This form is designed to help show the Court what you have done to locate someone who needs to be notified about your court action. This is not a standalone request to waive notice or provide notice in a different way. You must use separate forms for each person you are unable to locate.

I, the undersigned, declare as follows:

- I am the Plaintiff/Petitioner in this action. I cannot, after reasonable search, locate and serve the person:
 Name of the person I need to give notice to: _____
 If the case is about a minor what is the relationship between this person and the minor: _____

 The complaint/petition in this action was filed on _____.
 The last known residence address is: _____

 The approximate date when the person named above was last known to live there: _____.
- The last contact I had with the person in Item 1 or the last information I had concerning their whereabouts is as follows: _____

- I mailed a letter to the last known address for the person listed in Item 1 on ____/____/____
 and it was was not returned to me.

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4. I looked in print or online telephone directories and called directory assistance in the following city(ies): _____ to try and locate the person in Item 1.
 Information obtained: _____
 _____.

5. I checked with relatives, friends, acquaintances, and employers to locate the person in Item 1. I contacted:
 Name: _____ Date checked: ____/____/____
 Information obtained: _____

Name: _____ Date checked: ____/____/____
 Information obtained: _____

Name: _____ Date checked: ____/____/____
 Information obtained: _____

Name: _____ Date checked: ____/____/____
 Information obtained: _____

Continued on attachment 5.

I was unable to check with any of the above because: _____

6. I searched the real and personal property indexes in the recorder's and assessor's offices for the county where the person in Item 1 was last known or believed to reside. Date searched: ____/____/____
 Information obtained: _____

7. I searched the Internet, including Social Media sites, to locate the person in Item 1 on ____/____/____.
 List sites searched and results of search: _____

Continued on attachment 7.

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8. I contacted the applicable criminal justice agency (such as Department of Corrections Locator Service at (916) 445-6713), on ____/____/____. Information obtained: _____

9. I also tried to give notice to the person in Item 1 in other ways: (Describe) _____

10. Other relevant information: _____

Despite my diligent efforts, I have been unable to find the person listed in Item 1.

I declare under penalty of perjury under the laws of the State of California that the above information is true and correct.

Executed on *(date)* _____, at *(city)* _____, California.

(Signature)

(Print your name)