

Rule 1.4 REMOTE APPEARANCES

The remote appearance platform used by the Court is Zoom. Remote appearance information for each department may be found at <https://www.santacruzcourt.org/content/remote-appearance-0>.

(Eff. 6/21/21)

Rule 1.4.01 Appearances in Non-Criminal (Civil, Family, Restraining Orders, Probate, LPS, and Appeals

- (a) Remote video appearances are optional unless otherwise directed by the judicial officer.
- (b) No prior authorization is required to appear remotely; however, if appearing remotely in a Small Claims action notice to the court of intent to appear remotely is required using local form SUPSC-026, Notice of Remote Appearance Small Claims.
- (c) Family Preservation Court: Remote appearances only unless otherwise directed by judicial officer.
- (d) Audio only appearances are an option only if a party has no access to a device with video capabilities.
- (e) If appearing remotely, documentary evidence shall be submitted electronically no later than seven court days before a trial or hearing. Details regarding evidence submission for each department will be posted on the Court's remote appearance web page.

(Eff. 6/21/21)

Rule 1.4.02 Appearances in Criminal Departments

- (a) The Court authorizes the use of remote appearance for *pretrial* proceedings in criminal cases. Remote appearances are voluntary unless otherwise directed by the judicial officer.
- (b) No prior authorization is required to appear remotely.
- (c) When electing to appear remotely, attorneys must appear by video unless otherwise permitted by the Court to appear by audio-only in advance of the proceeding. Audio only appearances are an option only if a party has no access to a device with video capabilities.
- (d) Attorneys must appear in person for any proceeding where they intend to present evidence to the Court unless otherwise directed by the Court in advance of the proceeding.

(Eff. 6/21/21)

Rule 1.4.03 Appearances in Traffic and Minor Violation Departments

The Court authorizes the use of remote appearance for *arraignment* proceedings in Traffic and minor violation cases according to the following details:

- (a) Remote appearances are voluntary unless otherwise directed by the judicial officer.
- (b) No prior authorization is required to appear remotely.
- (c) When electing to appear remotely, litigants are strongly encouraged to appear by video. Audio only appearances are an option only if a party has no access to a device with video capabilities.

(Eff. 6/21/21)

Rule 1.4.04 Appearances in Juvenile

(a) Appearances in Juvenile Justice:

- 1. Mondays, Wednesdays and Thursdays – all appearances will be remote.
- 2. Tuesday afternoons – appearances may be in person at Juvenile Hall or remote.
- 3. Friday mornings – appearances may be in person at the Watsonville Courthouse or remote.
- 4. Direction for in person appearance will be given by the judge.

(b) Appearances in Juvenile Dependency may be in person or remote.

- 1. The Court's preference is for attorneys to appear in person in all juvenile dependency matters and parents in dependency cases to appear in person. All other participants will receive direction from the court regarding in person or Zoom appearances.
- (c) When directed to appear remotely, litigants are strongly encouraged to appear by video. Audio only appearances are an option only if a party has no access to a device with video capabilities.

(Eff. 6/21/21) (Rev. 10/18/21)